



# Action Plan 2024 – 2026

## Arlington House

Welcome to your neighbourhood plan!

Working with residents your Neighbourhood Coordinator has created and agreed neighbourhood improvement plan for your community, that identifies what you see as the priorities where you live. This information highlights the main challenges in your neighbourhood and how we can work with partner agencies and community stakeholders to make improvements.

Objective	Key Actions to achieve	Action Owner	By when	Progress Update	Status
Repairs to Internal Lights	Conduct a full inspection of internal lighting across stairwells, corridors, and shared spaces.  Log faulty or flickering lights and identify areas with inadequate illumination.  Schedule repairs or replacements with the repairs team.	Repairs	TBC		In progress

	<p>Confirm completion and test all lighting systems.</p> <p>Notify residents of improved lighting and encourage reporting of future faults.</p>				
Repairs to Internal Door System	<p>Inspect all internal doors for mechanical faults, access control issues, or damage.</p> <p>Prioritise repairs to doors affecting safety or emergency access.</p> <p>Engage approved contractors to repair or upgrade door systems.</p> <p>Test all doors post-repair to ensure smooth operation and secure locking.</p>	Repairs	Mid November		In progress
Work with Local Authority on Waste Collection	<p>Establish regular communication with the waste services team.</p>	Estate Services	TBC		

	<p>Confirm current collection schedule and report any missed collections.</p> <p>Request additional collections if needed (e.g., after holidays or bulk waste events).</p> <p>Monitor bin store conditions and address overflow or misuse.</p> <p>Share updates with residents via noticeboards or newsletters.</p> <p>Apply for a loading bay outside of the bin store</p>				
Ceiling Panel Repairs	<p>Survey all communal ceilings for loose, damaged, or missing panels.</p> <p>Identify causes (e.g., water damage, wear and tear) and address underlying issues.</p>	Repairs	End Of October		In progress

	<p>Schedule panel replacements or repairs with qualified contractors.</p> <p>Ensure safety measures are in place during works.</p> <p>Communicate progress and completion to residents.</p>				
CCTV Installation with Signage	<p>Identify key locations for CCTV coverage (entrances, bin stores, car parks).</p> <p>Ensure compliance with data protection regulations and obtain necessary permissions. Install CCTV cameras and configure monitoring access.</p> <p>Place clear signage in visible areas to inform residents and visitors.</p> <p>Provide residents with information on CCTV purpose, privacy, and reporting procedures.</p>	Estate Services	TBC		Not started