



# Action Plan 2024 – 2026

## Bethlehem Close

Welcome to your neighbourhood plan!

Working with residents your Neighbourhood Coordinator has created and agreed neighbourhood improvement plan for your community, that identifies what you see as the priorities where you live. This information highlights the main challenges in your neighbourhood and how we can work with partner agencies and community stakeholders to make improvements.

Objective	Key Actions to achieve	Action Owner	By when	Progress Update	Status
Increase Engagement and Visibility of Neighbourhood Coordinator – building relationship with residents	Weekly Drop-Ins door knocks to be implemented and communications to be sent to residents	Neighbourhoods Team	February 2025	Weekly Drop-ins are in place every Wednesday at 10-12 in the office area.	In progress
Updates on progress to be shared with residents	Monthly updates to be provided via the Neighbourhoods website and QR code to website and copy of	Neighbourhoods Team	January 2025	Every 3 months a resident meeting is held in the evening	Completed

	action plan to be put on noticeboards				
Cleaning	Contact the cleaning company to confirm they are attending once a week and ask them to improve the quality of their cleaning. Double-check what tasks the cleaners are responsible for.	Neighbourhoods Team	December 2024	Residents are currently happy with the cleaners, no further issues	Completed
Gardening	Inform the grounds maintenance team that the grounds work around the property has not been done frequently enough. Request that they attend on time and ensure the work is completed to a high standard.	Neighbourhoods Team	December 2024	Grounds work has led to car park spaces being blocked, causing residents to get PCNs. Grounds maintenance has now been completed.	Completed
Gutter Maintenance	Contact the repairs team and mark this as	Neighbourhoods Team	March 2025	Someone will be on site to inspect the gutters around	In progress

	an urgent matter due to safety risks.			the property. Dev / Sara to chase.	
Moving - Upsizing & Downsizing	Advise residents considering a move due to overcrowding or underutilisation of space to contact the Home Moves department.	Neighbourhoods Team	December 2024	Residents advised to contact the Home Moves Department.	Completed
Cars, Parking, and the Use of Bethlehem Close	Contact PCM regarding the PCNs some residents have received.	Neighbourhoods Team		Unfortunately, there is nothing PA Housing can do about the tickets. The residents have been informed and advised to contact PCM directly.	Completed
Neighbourhood Improvement project Bin Doors	Use part of the Neighbourhood Improvement Fund to buy a newer, stronger lock or replace the doors to make them harder to breach.	Neighbourhoods Team	March 2025	Have raised a job as lock is very stiff.	In progress
Balcony Glass and Blown Windows	Inform repairs team and ask them to visit the site.	Neighbourhoods Team	March 2025	Repairs team will be sending someone out soon. Dev / Sara to chase. Only one	In progress

				more balcony needs replacing.	
Rendering	Contact the repairs team to paint the plastering that was put up around two years ago.	Neighbourhoods Team	March 2025	Sara to chase	In progress
Anti-Social Behaviour	Ensure the grounds are maintained as often as possible to prevent people from hiding out of sight. Put up signage, look into the broken gate in the car park, the broken front door in the flats, and the possibility of installing cameras.	Neighbourhoods Team	Marh 2025	This should help deter people from loitering around the car park, especially during summer and winter months. Dev / Sara to follow up.	In progress
Neighbourhood Improvement project		Neighbourhoods Teams	May 2025	To request to put up bollards, using the NIF fund	In progress