

Garrett Apartments

Location	Garrett Apartments, 14-18 Ravensbury Terrace, Earlsfield, London, SW18 4SB				
Date	08/04/2026				
Managing Agent	Strangford Management				
Objective	Key Actions	Owner	By when	Progress Update	Status
Storing of personal items in the communal area	To remind all residents not to store personal items in the communal areas.	PA NC	April 2026	Deep lake text message sent to all residents. To remind of PA policy	Completed
Managing agent to provide PA Housing one off quotation	For one off litter picking behind blocks D-E	Managing agent	July 2026	Quote to be provided from MA by end of June 26. Quote received 10/07/2026 from MA operative.	In progress
Illegal Parking:	To Send correspondence to all residents about parking.	NC	April 2026	Correspondence sent to all residents about parking: - Hiding vehicle registrations is a criminal offence. Only residents with allocated spaces may park onsite. Vehicles must not obstruct or block others. -	Completed

Clearance of accumulated rubbish Noticed in the riser cupboard Block E).	To arrange clearance of rubbish on the ground-floor riser cupboard (Block E).	Managing agent	End of May 2026	To be removed on Monday 29 th June	In progress
Mould Noticed	To investigate mould in the e-bike store (Block E)	Managing agent	End of May 2026	This is in relation to ongoing water ingress and an insurance claim has been opened. MA awaiting approval for the repairs	In progress
Delivery of master fobs.	PA to confirm the address for delivery of master fobs.	PA Housing NC	April 2026	Email sent to MA with address details	Completed
Cobwebs noticed in Block K	To advise the cleaners to clean all the cobwebs noticed in Block K	Managing agent	April 2026	To be cleaned by Monday 29 th June	In progress
Neighbourhood PA on Tour/ Surgery	To schedule a Joint Annual Resident Surgery and neighbourhood on tour.	PA Housing NC and MA	July 2026.	Date to be confirmed for July 2026	Not started
Implement quarterly visit	To agree a date on next Joint site visit	PA and MA	September – 2026	To be booked in for September 2026 with the PM	In progress