

Curzon Close

Location	Curzon Close, Weybridge, Surrey, KT13 8UN				
Date	18.06.2026				
Managing Agent	No				
Objective	Key Actions	Owner	By when	Progress Update	Status
Increase Engagement and Visibility of Neighbourhood Coordinator – building relationship with residents	Frequent inspections of area to improve standards across the scheme	Neighbourhoods Team	April 2026	Completing walk around inspections Inspections done as of 20.04.26 however these are quarterly and will continue	In progress
Walk about with management	To help raise the standards within the scheme working alongside other teams	NTM and NC	Summer 2026	Walk around and idea sharing on site and in office	Completed
Improvements to the Grounds Maintenance	To go through the concerns with the GM team and highlight area's that are not up to standard.	Neighbourhoods team.	Summer 2026	Having regular meetings with the contracts manager and monitoring the quality of work from the GM Contractors.	Rectification notice served and has been actioned on

				Rectification notice sent 16.04.26	
Improve the aesthetic of the blocks	To provide an opportunity for the exterior of the building to be cleaned and refreshed	Neighbourhoods team.	Summer 2026		Not started
Maintain communal area's to be free and clear of person items	Continue with TORTs and sending reminder letters to all tenants. Enforcement action on repeat offenders	Neighbourhoods team.	Summer 2026	Lots of bulk has been removed off of site week of 20.04.26 On going project to make sure this standard is kept	In progress
Improve the aesthetic of internal area's	Meeting with Programme delivery and to put a plan in motion for the next cyclical works	Neighbourhoods Team / Programme Delivery			In Progress