



Action Plan 2024 – 2026

Anand Bhavan

Welcome to your neighbourhood plan!

Working with residents your Neighbourhood Coordinator has created and agreed neighbourhood improvement plan for your community, that identifies what you see as the priorities where you live. This information highlights the main challenges in your neighbourhood and how we can work with partner agencies and community stakeholders to make improvements.

Objective	Key Actions to achieve	Action Owner	By when	Progress Update	Status
Increase Engagement and Visibility of Neighbourhood Coordinator – building relationship with residents	Weekly Drop-Ins to be implemented and communications to be sent to residents	Neighbourhoods Team	November 2024	Weekly Drop-ins are in place every Tuesday & Friday at 10-2 in the office area.	Completed
Updates on progress to be shared with residents	Monthly updates to be provided via the Neighbourhoods website and QR code to website and copy of	Neighbourhoods Team	January 2025	NC is on site every Tuesday & Friday residents are free to come to the office to have a chat.	Completed

	action plan to be put on noticeboards				
Verify communal disabled toilet condition	Send a staff member to visit and verify the record on our systems.	Neighbourhoods Team	January 2025	All works have been completed.	Completed
Complete installation of communal gas cooker	Send an electrician to fix the power socket near the cooker	Neighbourhoods Team	February 2025	Works have been booked	In progress
Fix communal kitchen flooding issue	Send a plumber to replace the flex pipe under the communal kitchen sink	Neighbourhoods Team	December 2024	Works have been completed	Completed
Electrical work for the communal gas cooker socket	Schedule and complete the electrical work	Neighbourhoods Team	February 2025	Works have been booked	In progress
Plumbing work on the communal kitchen faucet	Schedule and complete the plumbing work	Neighbourhoods Team	December 2024	Works have been completed	Completed
					Completed

Replacement of the toilet seat in the communal disabled bathroom	Schedule and complete the replacement	Neighbourhoods Team	December 2024	Works have been completed	
Carpet cleaning in the communal area following flooding from the communal toilet	Schedule and complete the carpet cleaning	Neighbourhoods Team	November 2024	Works have been completed	Completed
Removal of remaining stains after the communal kitchen flooding, as well as removal of the dehumidifier and repositioning of the communal fridge	Schedule and complete the cleaning and repositioning	Neighbourhoods Team	November 2024	Works have been completed	Completed
Safe access to our gas meters, subject to the raised complaint (Stage 2), Case No. 15708	Ensure safe access to gas meters	Neighbourhoods Team	2025	Will need to discuss this with managers and a surveyor	In progress
Cleaning and gardening schedules for Anand Bhavan	Provide regular cleaning and gardening schedules	Neighbourhoods Team	November 2024	Cleaning and gardening schedules are on the notice	Completed

				board and are regularly updated.	
Supervise cleaning contractors at Anand Bhavan	Ensure contractors perform their duties properly	Neighbourhoods Team	November 2024	Cleaners attend site every Tuesday and Friday when NC is there to monitor.	Completed
Clarify cleaning and gardening schedules for Anand Bhavan	Provide details on frequency and days of service, and responsible supervisors	Neighbourhoods Team	December 2024	Cleaning and gardening schedules are on the notice board and are regularly updated.	Completed
Neighbourhood Improvement project	Guest room needs to be re decorated, new kitchen cupboards and communal room furniture needs changing	Neighbourhoods Team	June 2025	Waiting for the new financial year to use the NIF fund.	In progress