



Action Plan 2024 – 2026 Canford Place

Welcome to your neighbourhood plan!

Working with residents your Neighbourhood Coordinator has created and agreed neighbourhood improvement plan for your community, that identifies what you see as the priorities where you live. This information highlights the main challenges in your neighbourhood and how we can work with partner agencies and community stakeholders to make improvements.

Objective	Key Actions to achieve	Action Owner	By when	Progress Update	Status
Increase Engagement and Visibility of Neighbourhood Coordinator – building relationship with residents	Weekly Drop-Ins door knocks to be implemented and communications to be sent to residents	Neighbourhoods Team	February 2025	I do weekly drop ins every Thursday 10:00-14:00.	In progress
Updates on progress to be shared with residents	Monthly updates to be provided via the Neighbourhoods website and QR code to website and copy of	Neighbourhoods Team	January 2025	I will put action plans on notice boards on my next visit.	In progress

	action plan to be put on noticeboards				
Replace Panel on Walkway	Arrange for immediate replacement of the damaged panel.	Neighbourhoods Team	December 2024	Residents are aware the panel has been fixed.	Completed
Service Charge	Provide detailed information to residents about what their service charge covers, including the new gates.	Neighbourhoods Team	March 2025	Residents are aware of the works that are getting carried out. The new gates are currently getting fitted.	In progress
Grounds Maintenance	Share the maintenance schedule with residents.	Neighbourhoods Team	January 2025	Schedule to be placed on the wall in the waiting area.	In progress
Cleaning	Provide a detailed cleaning schedule.	Neighbourhoods Team	November 2024	Cleaning schedule is on the notice board.	Completed
Controlled Entrance	Update residents on the progress of the electric gate installation.	Neighbourhoods Team	March 2025	Electric gates are currently getting fitted, residents are aware	In progress

Guttering and Fascias	Schedule and inform residents about the guttering and fascia maintenance.	Neighbourhoods Team	March 2025	Waiting for an update from repairs.	In progress
Communal Carpets	Plan for cleaning or upgrading communal carpets.	Neighbourhoods Team	December 2024	Residents have been informed that if a deep clean does not improve the carpet, then it will be replaced.	Completed
Grounds Maintenance (Slopes)	Contact Habitats and Heritage for advice on making the grounds easier to maintain.	Neighbourhoods Team	March 2025	Share advice and plans with residents.	In progress
Communal Lighting Repairs	Schedule and inform residents about communal lighting repairs.	Neighbourhoods Team	February 2025	Inform residents once the work is scheduled. Dev to chase repairs.	In progress
Resident Meeting	Organise and schedule a resident meeting.	Neighbourhoods Team	November 2024	Inform residents about the meeting details. Meeting was held on with local council, police, NC, NTM and HOS 14/11/2024	Completed

Repairs Action Day	Arrange for Wates contractors / handyman to be on-site for a day to complete day-to-day repairs.	Neighbourhoods Team	December 2025	Inform residents about the action day. Handyman attended site.	Completed
Neighbourhood Improvement project Parking Lines Repainting	Reach out to easigns@hollandsgroup.co.uk to arrange for repainting the parking lines. NIF Fund	Neighbourhoods Team	April 2025	Inform residents once the lines are repainted.	Not started