



Action Plan 2024 – 2026

Vestry House Leicester

Welcome to your neighbourhood plan!

Working with residents your Neighbourhood Coordinator has created and agreed neighbourhood improvement plan for your community, that identifies what you see as the priorities where you live. This information highlights the main challenges in your neighbourhood and how we can work with partner agencies and community stakeholders to make improvements.

Objective	Key Actions to achieve	Action Owner	By when	Progress Update	Status
Increase Engagement and Visibility of Neighbourhood Coordinator – building relationship with residents	Weekly Visits and monthly surgeries to be implemented and communications to be sent to residents	Neighbourhoods Team	November 2024	Monthly surgeries are in place held in the security office, date are on the main notice board.	Complete
Updates on progress to be shared with residents	Monthly updates to be provided via the Neighbourhoods website and QR code to website and copy of action plan to be put on noticeboards	Neighbourhoods Team	January 2025		In progress

Bin Chute Lights to be reinstated in bin chute rooms	Repairs to locate issue as to why bin chute lights keep tripping.	Repairs	February 2025	Repair raised with the repairs department	In Progress
Reinstate communal fire escape gate to front of building	Refix steel gate for security and aesthetic to the building.	Repairs Team	December 2024	Scheduled beginning of December 2024	Complete

Build relationship with security onsite to receive daily reports	Work with security and receive reports of events that occur whilst security are on site.	Neighbourhoods	February 2025	Email to be sent to security manager.	In Progress
Surveyor to attend to drainage and downpipes in Vestry, as water takes a long time to drain and certain downpipes drip.	Surveyor has attended	Repairs	February 2025	Await repairs raised by surveyor	In progress
Regular visit from Pest control to monitor if any Bed Bugs in the building	Monthly visits from Pest control and ad hoc visits arranged when needed	Contracts and Partnership Team	January 2025	Ongoing visits to monitor and keep on top of any issues.	In progress
Cleaning of the block	Monitor quality of cleaning at Vestry House	Contracts and Partnership Team	Ongoing	I monitor on my weekly visits and quarterly inspections and feed back to contract manger and cleaning manager	In progress