

The Elms

Location	The Elms, Brocks Hill Drive, Oadby, Leicestershire, LE2 5RT				
Date	03.03.2025				
Managing Agent	No				
Objective	Key Actions	Owner	By when	Progress Update	Status
Increase Engagement and Visibility of Neighbourhood Coordinator – building relationship with residents	Monthly surgeries are implemented and communications to be sent to residents via text.	Neighbourhoods Team	Ongoing	Monthly surgeries are in place every 1 st Tuesday of each month held at the Oadby Baptist Church	Completed
Updates on progress to be shared with residents	Monthly updates to be provided via the Neighbourhoods website and QR code to website and copy of action plan to be put on noticeboards	Neighbourhoods Team	Ongoing		In progress
		Neighbourhoods			Completed

Neighbourhood Improvement project	Lights requested to be installed as ongoing electrical issues at the scheme.	Team	December 2023	Lights installed providing more lit up areas after dark	
Grounds Maintenance	Had a walk around with the GM team to agree on plan of action to improve the scheme and bring up to standard.	Neighbourhoods Team	November 2024	Plan has been discussed to remove overgrown bushes and cut them right back clearing more of the pathway and the removal a of a dead tree/bush was also discussed	Completed
Guttering clearance	Requested Gutters to be cleaned as it was overdue	Repairs/Estates	Autumn 2024	Gutters were cleared allowing for rainwater to drain away easily	Completed
Internal decorating	Cyclical decorating is currently ongoing to communal areas.	Programme Delivery	Ongoing	Internal decorating completed, awaiting a date for external painting to be carried out.	In Progress
Tree Surgery	Communal tree touching the building needs to be cut back.	Contracts and Partnerships	Ongoing	Waiting a date from Contracts manager for the work to begin, will escalate in Feb 2025 if had no response.	In progress

Cleaning and grounds maintenance of the block	Monitor quality of cleaning and grounds maintenance at The Elms. Will facilitate the improvement of cleaning & grounds maintenance standards (where necessary) through regular liaison with contractors and PA's Contract Managers including escalation at contractor meetings where necessary.	Neighbourhood Team	Ongoing	Will monitor via quarterly inspections.	In progress
---	---	--------------------	---------	---	-------------