



Action Plan 2024 – 2026

VENNER HOUSE

Welcome to your neighbourhood plan!

Working with residents your Neighbourhood Coordinator has created and agreed neighbourhood improvement plan for your community, that identifies what you see as the priorities where you live. This information highlights the main challenges in your neighbourhood and how we can work with partner agencies and community stakeholders to make improvements.

Objective	Key Actions to achieve	Action Owner	By when	Progress Update	Status
Install 'No Play Area' Signage	<p>Identify key locations where signage is needed (e.g., near car parks, bin stores, communal entrances).</p> <p>Design and order durable, weather-resistant signs.</p> <p>Schedule installation with estate maintenance team.</p> <p>Notify residents via newsletter or</p>	Estate Services	End Of November		In progress

	noticeboard to reinforce messaging.				
Repair Bike and Bin Store Locks	<p>Conduct inspection of all bike and bin store locks to assess damage.</p> <p>Log specific units requiring repair or replacement.</p> <p>Arrange for maintenance team to carry out repairs.</p> <p>Confirm completion and test functionality.</p> <p>Update residents on improved security measures.</p>	Repairs	End Of October	Inspection carried out, repairs to arrange for contractors to carry out repairs	In progress
Repair Communal Doors	<p>Inspect all communal doors for faults (e.g., broken hinges, faulty entry systems).</p> <p>Prioritise urgent repairs affecting safety or access.</p>	Repairs	End Of October		In progress

	<p>Schedule repairs with approved contractors.</p> <p>Test doors post-repair and confirm secure locking mechanisms.</p> <p>Inform residents of completed works and any temporary access changes.</p>				
Clarify Car Barrier Access	<p>Review current access system (e.g., fobs, keypads, remote controls).</p> <p>Create a simple guide for residents on how to use the barrier.</p> <p>Distribute guide via email, noticeboard, or printed leaflet.</p> <p>Offer support for residents experiencing access issues.</p>	Neighbourhood Team	TBC		In progress

	Monitor usage and address any recurring problems.				
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<p>Install CCTV with Appropriate Signage</p>	<p>Identify high-risk or vulnerable areas for camera placement.</p> <p>Obtain necessary permissions and ensure compliance with GDPR.</p> <p>Install CCTV system with remote monitoring capability.</p> <p>Place clear signage in visible locations to inform residents and visitors.</p> <p>Provide residents with information on how footage is used and stored.</p>	<p>Building Services</p>	<p>TBC</p>		<p>Not started</p>
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